

# CONSTITUTION OF THE JEWISH POLICE ASSOCIATION

Secretary :- Danny Phillips

JPA Head Office:- G97, Block 38, Peel Centre, Aerodrome Road, Hendon, NW9 5JE

## 1. Name and Description

1.1 The name of the Association shall be the **JEWISH POLICE ASSOCIATION** and hereinafter referred to as “**The Association**” or “**JPA**” within this constitution.

1.2 The Association shall be non-profit making.

1.3 The Association is non-political.

## 2. Aims and Objectives

2.1 To provide a network for support and advice to Jewish personnel within the Police Service.

2.2 To promote understanding of the Jewish faith within the Police Service.

2.3 To act as a resource reference for Police Services regarding religious, cultural and community issues, and in particular those that affect front-line policing.

2.4 To actively promote the Police Service as an employer of choice for the Jewish community.

*The views expressed by the Jewish Police Association are the views of the Association and not necessarily the views of all Jewish personnel in the Service.*

## 3. Membership

3.1 Membership is open to all serving and retired (due to age or illness) police officers, staff and volunteers, and partners of serving police officers, staff and volunteers, who accept and support the aims and objectives of the Association, regardless of age, faith, race, disability, gender or sexual orientation. Voting rights apply.

3.2 Volunteers (including Police Cadets) are only eligible for membership during their engagement with the Police.

3.3 The Executive Committee may admit Honorary membership to the Association as appropriate. There are no voting rights for Honorary members.

3.4 The Executive Committee will decide changes to the Annual Membership fee. Membership shall be payable on the 1<sup>st</sup> April each year. For new members a pro-rata fee will apply if they join during the year.

3.5 Termination of membership will be decided at the discretion of the Executive Committee. Any member wishing to terminate their membership may do so at any time but will forfeit their annual subscription.

3.6 Jewish Chaplain(s) should be appointed and be admitted to Honorary membership of the Association.

3.7 Free membership is available to all new members of the Police Service who apply to join the JPA within their first 12 months of service, or until the next annual renewal membership date, being 1st April.

## **4. Executive Committee**

4.1 The Executive Committee will consist of a Chairperson and a Deputy Chairperson, who must both be full time Metropolitan Police employees or members of the Metropolitan Special Constabulary and Jewish either by parentage or by Jewish conversion; and a Treasurer, Secretary, Assistant Secretary and Youth Liaison Officer, who will manage the day-to-day running of the Association. All executive committee members shall be elected yearly at the Annual General Meeting of the Association.

4.2 The Executive Committee shall include at least one serving Police Officer.

4.3 Two members need to be present to constitute a quorum for the Executive Committee.

4.4 Sub-committees can be formed for separate events (such as a Social sub-committee) and shall report back to the Executive Committee.

## **5. Finance**

5.1 The Treasurer shall manage the JPA Bank account. Expenditure, income from subscriptions or any donations shall be held in this account. A receipts and payment account will be submitted every year at the Annual General Meeting.

5.2 Any income shall be to the benefit of the Association.

5.3 Three Executive Committee members, including the Treasurer will have authority to sign cheques. These Cheques can only be issued with the two of the three authorised signatures. All signatories must be members of the Association. The signatories will be elected by the membership at the Annual General Meeting.

5.4 The financial year of the Association will end on 31<sup>st</sup> December of each year. At the end of the financial year the Treasurer will submit to the Annual General Meeting a certified set of accounts that have been certified by an Auditor who has been appointed at the Annual General Meeting.

5.5 In the event of the termination of the Association, all outstanding debts have to be settled. Any assets left after this will be donated to a Jewish charity, to be decided at the time by the Executive Committee.

## **6. Annual General Meeting**

6.1 Shall be held at least once in a 12-month period, and notice given to the members by a member of the Executive Committee at least 45 days in advance.

6.2 A minimum of three Executive Committee members shall attend, including either the Chairperson or Deputy Chairperson.

6.3 A minimum of 20% of the Membership shall attend an Annual General Meeting.

6.4 Only members and those with Honorary membership can attend the Annual General Meeting.

6.5 Notice of any resolutions to be raised at the Annual General Meeting shall be given in writing to the Secretary no later than 28 days before the Annual General Meeting.

6.6 Voting for office at the Annual General Meeting shall be conducted by ballot.

6.7 An Agenda shall be prepared for each meeting.

## **7. Confidentiality**

7.1 The JPA member must first clear any statements on behalf of the JPA to the media, with the JPA Publicity Officer and one other member of the Executive Committee.

7.2 No personal data of members of the Association will be disclosed to any other persons other than the Executive Committee, or used for any other purpose than official business, or for the purpose where we do not have legal discretion.

## **8. Extraordinary General Meeting**

An Extraordinary General Meeting can be called as soon as practicable for matters of extreme urgency or in the case of a national emergency or of threats to JPA Members or for any other reason deemed by at least two members, to be of a serious nature.

## **9. Amendments to the Constitution**

Any changes to the Constitution can be made at the Annual General Meeting, or an Extraordinary General Meeting. There must be a minimum of 20% of the Membership present; one of which must be the Chairperson or Deputy Chairperson. 28 days prior notice will be needed of that intention, together with the wording of the amendment to be given in writing to the Secretary.